


- **Do not seal this envelope.**
- **Do not use this envelope as the shipping container.**
This envelope must be stored in pristine shape, not sealed, not damaged.

 <p>ABC Project Form</p> <p><input type="checkbox"/> August 5 Deadline for Arrival</p> <p>Use a separate envelope for each project</p> <p>Today's Date _____</p> <p>Candidate's Name _____</p> <p>Candidate Year: <input type="checkbox"/> 1st year <input type="checkbox"/> 2nd year <input type="checkbox"/> 3rd/4th year</p>	<p>DO NOT WRITE IN THIS AREA ABC OFFICE USE ONLY</p> <p><i>Place Project in Envelope</i></p> <p>DO NOT SEAL THIS ENVELOPE!!</p>
<p>If a project form/envelope & all related media are not submitted with the project, a \$25 fee will be assessed for each missing item.</p>	

<p>RESEARCH #1 (MUS 621):</p> <p><input type="checkbox"/> Printed comments (required)</p> <p> <input type="checkbox"/> PDF - Flash Drive</p> <p> <input type="checkbox"/> Upload to CWU</p> <p><input type="checkbox"/> Voice-over recording (required):</p> <p> <input type="checkbox"/> Flash Drive</p> <p style="text-align: right; font-size: x-small;">(include data and picture files, PDF) Due August 5</p>	<p>RESEARCH #2 (MUS 622):</p> <p><input type="checkbox"/> Conductor score (required) (not returned)</p> <p><input type="checkbox"/> Printed document (required)</p> <p> <input type="checkbox"/> PDF</p> <p> <input type="checkbox"/> Upload to CW</p> <p><input type="checkbox"/> Video (required):</p> <p> <input type="checkbox"/> Flash Drive</p> <p style="text-align: right; font-size: x-small;">(include data and picture files, PDF) Due August 5</p>	<p>RESEARCH #3 (MUS 623):</p> <p><input type="checkbox"/> Music Literature Book (required)</p> <p><input type="checkbox"/> Clinician Content Book (required)</p> <p><input type="checkbox"/> PDF (required):</p> <p> <input type="checkbox"/> Upload to CWU</p> <p> <input type="checkbox"/> Flash Drive</p> <div style="border: 1px solid black; padding: 2px; font-size: x-small; width: fit-content; margin-left: auto;"> These may be combined into one book </div> <p style="text-align: right; font-size: x-small;">(include data and picture files, PDF) Due August 5</p>
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PRACTICAL APPLICATION	<input type="checkbox"/> #1 (MUS 618) Due AUG. 5	<input type="checkbox"/> #2 (MUS 618) Due AUG. 5	<input type="checkbox"/> #3 (MUS 618) Due AUG. 5
<p>PRAC/ APPL.</p> <p>Title of Project: _____</p> <p>Required Materials: <input type="checkbox"/> PDF (required) <input type="checkbox"/> Upload to CWU (required)</p> <p>Type of Presentation: (required-Choose one)</p> <p> <input type="checkbox"/> Print (all required) <input type="checkbox"/> Video <input type="checkbox"/> Digital</p> <p> <input type="checkbox"/> Files <input type="checkbox"/> Flash Drive <input type="checkbox"/> All Related Files (required)</p> <p> <input type="checkbox"/> PDF <input type="checkbox"/> Website</p> <p> <input type="checkbox"/> Hard Copy</p> <p style="text-align: center; font-size: x-small;">(Include all data & individual graphic, music, picture files as well as a PDF of Project)</p>			

Projects that use photos, audio, graphics, etc. must have those files included on the media you send.
This is also true for websites.

Programs Needed for Presentation: Your project must run without the specific application being needed by us. If this is not possible, you must make a video of the project's features. If your project is in book/text form, be sure to export the finished product as a PDF.

Label **each** item of media with: 1) Your name 2) PA# or RE# 3) Computer Platform

Be SURE to try your project on a computer NOT connected to your main system!

IMPORTANT: Use this form for EACH project you turn in. All projects must arrive at the ABC office on or before August 5!
 If a project form/envelope & all related media are not submitted with the project, a \$20 fee will be assessed for each missing item.

<p>SHIP PROJECTS TO:</p> <p>ABC 6736 Jacob Lane Springfield OR 97478</p>	<p>QUESTIONS: Visit our website: www.bandworld.org/abc (click on ABC FAQ's)</p>
<p>indd: ABCProjectForm • Updated: 4/11/2022</p> <p>Download a PDF at: http://bandworld.org/pdfs/ABCProjectForm.pdf</p>	 <p>SCAN ME View FAQs</p>

- Shipping: If you use U.S. Postal Service, you **MUST** include tracking and a guaranteed delivery date. This also ensures that you can prove date of delivery should the package be delayed by the shipping service.
- We recommend using UPS or FedEx.
- Request email notification at the time of shipping.
- Waive the signature requirement!!
- Your project(s) will not be graded if they arrive after the due date.
- Plan ahead so you are not shipping project(s) at the last minute.