



American Band College of
Southern Oregon University

Exit Exam Retake Procedures

Written and/or Demonstration

Note: Until the candidate has satisfied all requirements for the ABC/SOU masters degree, the certification plaque may not be displayed in any public place.

Written Exam - Two Options

When a retake of some written exam test areas is required, the candidate has two options:

1. Submit by September 1 a request to the ABC Director to create an exam that will be administered in Ultimate Pursuit using an approved proctor (school administrator). This exam will include only those areas not passed during the July 5 Exit Exam. **Information will be emailed to the designated administrator by December 5.** It must then be administered no later than January 5. Candidate must submit the request along with administrator title, mailing and email address, phone number and a \$125 check made out to ABC by Sept. 1.
—OR—
2. Submit by April 1 (following the July 5 Exit Exam year) a letter of intent to retake the portion of the exam including the appropriate test areas on July 5 of that year. The candidate must attend Session B for credit (standard session fees apply) with Seminar credits awarded. Candidate will be responsible for inquiry as to the exact time and place of the July 5th exam on the SOU campus.

If a retake of more than five areas is necessary, the candidate may be required to attend Session B the following summer and then be re-examined in the applicable test areas. So that the candidate will benefit from the hours taken, Mus 507 Seminar credits will be awarded instead of Pedagogy courses. The real benefit will come from the extra hours with great teachers, but the candidate may test in December with the approval of the ABC Grad Faculty. It is the candidate's responsibility to contact the ABC office to finalize inclusion in the July testing group (by May 15).

Demonstration (Oral) Exam - Three Options

When a retake of the diagnostic rehearsal portion of the exit exam is required, the candidate has three options:

1. **AUGUST EXAM:** Submit by August 1 a request to the ABC Director to create an exam that will be administered in Ultimate Pursuit using an approved proctor (school administrator). This exam will include 10 essay questions based on audio examples of *Yorkshire Ballad* by James Barnes. In each essay question the candidate will need to identify the problem and suggest a solution to correct it. To study for this exam, the candidate should order a full score of the piece and listen to the MP3 sound files found on the literature CDs (ABC study set). **Information will be emailed to the designated administrator by August 10.** It must then be administered no later than August 20. Candidate must submit the request along with administrator title, name, email address, phone number and a \$125 check made out to ABC by August 1. (\$125 can be paid online by searching for "retake" in search box) —OR—
2. **JANUARY EXAM:** Submit by September 1 a request for a December test as outlined above in #1. The test needs to be administered between December 5 and January 5 —OR—
3. **JULY EXAM:** Submit by April 1 (following the July 5 Exit Exam year) a letter of intent to retake the diagnostic rehearsal portion of the July 5 exam. The candidate must attend Session B for credit (standard session fees apply) with Seminar credits awarded. During Session B, ABC graduate faculty will meet with the candidate to cover other pieces of music and help with analysis techniques.

If a retake of any startup lesson area is necessary, the candidate will be required to find a beginner, videotape a 30-minute startup lesson, and send the \$125 assessment fee with the videotape which must arrive in the ABC office by the appropriate deadline above. If the candidate elects to attend Session B the following summer, standard session fees will apply with Seminar credits awarded. If arriving only for the exam day, a \$125 check must be made out to ABC and sent with the April 1 notification. (\$125 can be paid online by searching for "retake" in search box). Candidate will be responsible for inquiry as to the exact time and place of the July 5th exam on the SOU campus via email.

Combination Written/Oral Exam - Two Options

When a retake of some written exam test area is combined with a diagnostic rehearsal portion of the exam the candidate has the options of testing in December or testing on July 5 of the next year. If testing in December the diagnostic portion will be covered as in #1 above with audio examples of *Yorkshire Ballad*. If testing in July it will be with a live Boo-Boo Band.

Mailing, Fax, and E-Mail Addresses

Do not include the name Southern Oregon University in any mailing address. Do not send by "signature required" mail service.

Mail to: American Band College, 407 Terrace Street, Ashland, OR 97520 Fax: 541-482-5030

Email: scottmckee@bandworld.org • maxmckee@bandworld.org • paulkassulke@bandworld.org

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ind: ABC Exit Retake Updated: 7/21/09